**Thursday, November 9, 2023**

“[Change is your friend](http://www.success.com/article/4-changes-you-can-make-to-reach-your-full-potential) not your foe; change is a brilliant opportunity to grow.” —[*Simon T. Bailey*](http://www.success.com/blog/when-90-withdraw-from-change-be-the-10-that-shines)

*Ashley DeMaio*

**By the end of our time together, we will have:**

* Reviewed PTO Roles
* Explained Fall Arts Festival Event November 17th .
* Reviewed Fall Arts Volunteer needs
  + Volunteer Sign Up
  + Donations
  + Pick Up Times
* Parking Lot Fundraiser
* Explained Next Fundraiser & Spirit Nights
  + Next Events: Dates
  + How can we build engagement.
* Updated PTO Facebook Page
* PTO ROLES
  + President: Stephanie Jackson
  + Vice President: Devin Schneider
  + Treasurer: Theresa Guernon
  + Business Partner Liaison: Devin Schneider
  + Note Taker: Guernon
  + Liaison: Nicole Bohanan
  + Liaison: Lindsay Bouchard
  + Liaison: Ashley DeMaio
* Identified next steps,
* Listed Public Comment.

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| **Time** | **Topic** | **Process** | **Who** |
| 4:00-4:10 | Welcome & Review Last Meeting Notes | Share | Ashley DeMaio |
| 4:10-4:20  10 mins | **PTO ROLES & RULES**  **Bylaws** | Explain | Ashley DeMaio |
| 4:20-4:35  15 min | FALL ARTS FESTIVAL | Review | Ashley DeMaio  Theresa Guernon |
| 4:35 -4:45  10 mins | Parking Lot Fundraiser  1/12-1/15 | Review & Establish | Stefanie Jackson |
| 4:45-4:55  10 mins | Spirit Night & Sponsorship  Updating PTO Facebook | Review | Devin Schneider |
| 4:50 – 4:55  5 mins | Upcoming Events   1. Parking Lot Fundraiser 1/12-1/15 | Identify & Explain | Theresa Guernon  Ashley DeMaio |
| 4:50-5:00  10 min | Next Steps & Survey | Identify  and Evaluate | All |

To Do List

NOTES

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